Date: DD/MM/YYYY

|  |
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| ***About the Company*** |

Name and details of the Company : …………………………………………………………………….....

Website /Other sources of information: ……………………………………………………………………….

Industry Sector / Nature of Business : ………………………………………………………………………..

Brief write up on Company *(You can enclose PPT or any other relevant document)* : ………………….........

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| ***Job Profile*** |

Job Designation\* : ………………………………………………………………………….………

Job Description/Profile: …………………………………………………………………………………

Expected qualities : …………………………………………………………………………………

Place of Posting\* : ……………………………… Tentative Joining Date:…….……..……

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| --- |
| ***Remuneration Details (in lakhs per annum)*** |

(*Please note that the Job Profile & Remuneration Details are important criteria for students to opt for a company*)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Course** | **Basic** | **HRA** | **Others** | **Gross** | **Deductions** | **Take-Home** | **Cost to Co.** |
| **B.Tech.** |  |  |  |  |  |  |  |
| **MCA** |  |  |  |  |  |  |  |
| **M.Tech.** |  |  |  |  |  |  |  |

**\***Please provide a detailed breakup of salary/perks as an attachment.

* Perks or any additional benefits : …………………………………………………………………………
* Please mention the period from which the selectees will start getting the package stated in JAF: ..
* If there is any internship period during which only stipend will be paid to the selectees : ……………
* Amount of Stipend during the internship period : …………………………………………………………
* Accommodation Provided\* : …………………………………………………………………………
* Bond or Service Contract \* : …………………………………………………………………………

If **Yes**, for how long? Please specify the duration clearly without any ambiguity: ………………

Bond Amount : ………………………………………………………………………………………..

If a student breaches the contract, the compensation he/she will have to pay : ……………….

**Number of students you intend to recruit :** ………………. *(Range would be sufficient)*

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| ***Selection Process*** |

Shortlist from Resumes : Yes / No If **Yes**, Specify Criteria:

General Aptitude Test : ………………….. Technical Aptitude Test : ………………

**GD** : ………..….. **PI** : ………………. No. of Rounds of PI : ……………….

Selection Process to be conducted online : Yes/No

**Eligibility Criteria:-** Current CPI : …………..… 12th % : ………….… 10th %: …………….. Others : ………………………………………………………………….……..

**Eligible Departments and Programs :**

**B.Tech. Course:** Please write ***Yes*** against the branches from which you wish to recruit –

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Architecture |  | Civil Engineering |  | Information Technology |  |
| Bio-Medical |  | Computer Science & Engineering |  | Mechanical Engineering |  |
| Bio-Technology |  | Electrical Engineering |  | Metallurgical Engineering |  |
| Chemical Engg. |  | Electronics & TeleCom. Engg. |  | Mining Engineering |  |

**MCA (Master of Computer Application): Eligible:** ………….….. ***(Yes / No)***

**M.Tech. Course**: Please mention **Yes** against the branches from which you wish to recruit:-

|  |  |  |
| --- | --- | --- |
| **Department / Degree** | **Specialization** | **Eligible : *Yes / No*** |
| M.Tech – Applied Geology | Applied Geology |  |
| M.Tech – Chemical Engg. | Chemical Process & Design |  |
| M.Tech – Civil Engg. | Water Resources Development & Irrigation Engg |  |
| Structural Engineering |  |
| M.Tech – Electrical Engg. | Power System and Control |  |
| M.Tech – Mechanical Engg. | Thermal Engineering |  |
| Industrial Engineering and Management |  |
| Machine Design |  |
| M.Tech. – IT | Information Technology |  |

***Medical Requirements:*** ……………………………………………………………………………………….

|  |
| --- |
| ***System Required*** |

Webcam Required : Yes / No

Firewall Disabling : Yes / No

Operating System Required : …………………………………………….…………………………….

Minimum Bandwidth Required : …………………………………...…....……………………………..…

Platform Used for Aptitude Round : ……………………………………....…………………………….....…

Platform Used for Interview Round : ……………………………………....…………………………….....…

Any Additional Requirements : ……………………………………...……………………………………

|  |
| --- |
| ***Contact Information*** |

Contact Person : ………………………………………… Designation ………………………………

E-Mail Address : ………………………………………………………………………………………….

Postal Address : ………………………………………………………………………………………….

Contact No. : ………………………………………………….. Fax No.: ………………………….

Signature : ………………………………………… (not required if sent by email)

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| --- |
| ***Contact Information of Technical Support*** |

Contact Person : ………………………………………………..……………………………………………....

Contact No. : ……………………………………………..……………………………………………………….

E-Mail Address : ………………………...……………………………………………………………………….



**Any other information you wish to tell us / know from us :** ………………………………………………….

The registration of students for your company will be governed by the information you provide in this form. Please be as clear and detailed as possible.

* If possible, you may enclose Company’s literature such as Annual Report, House Journal, Product Catalogue and CDs for students’ reference along with your company’s HR policies regarding Growth Prospects and Skill Enhancement of students
* **The completed form may be sent by post or e-mail to the following address at the earliest**:

Incharge - Training & Placement, Phone No. : 0771-6000333/2253675

National Institute of Technology, Raipur Email id : [tpo@nitrr.ac.in](mailto:tpo@nitrr.ac.in)

G.E. Road, Raipur (C.G.) PIN - 492010 [placementcell@nitrr.ac.in](mailto:placementcell@nitrr.ac.in)

[trainingcell.tnp@nitrr.ac.in](mailto:trainingcell.tnp@nitrr.ac.in)